

The Project Leadership SeriesSM



“Leading through teaching and inspiring others.”

Recommended Prerequisites:

- None

Recommended Follow-On Courses:

- Fundamentals of Project Management
- Project Risk Management
- Leadership Skills for the Project Professional
- Project Portfolio Management
- The PMO: Leading the Project Delivery Organization

For more info, contact:

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Effective Communications and Control for Virtual Project Teams

Effective Communications and Control for Project Virtual Teams is a half-day, instructor-facilitated, seminar session designed to cover the challenges, potential pitfalls, best practice recommendations, and lessons learned in communicating within a virtual team environment.

Subject Matter

With the ever-increasing outsourcing, off-shoring, and specialization efforts of today's global business environment, virtual teams are becoming the norm of project teams. Virtual teams can be advantageous to any organization when coupled with proper communication and adequate control. The virtual team environment, however, can carry inherent disadvantages that must be successfully managed throughout the project life cycle.

Participants will be introduced to the purported advantages and common constraints of the virtual team environment. This will be followed by discussion and application of better (and useful) practices to capitalize on the advantages while limiting the impact of communication and control constraints in the virtual project team setting.

During the seminar, participants will learn about:

- ♦ Team Communications Essentials
- ♦ A Primer on Virtual Teams
- ♦ Virtual Communications Challenges
- ♦ Better Virtual Communication Practices

Recommended Attendees

This seminar will benefit executives, senior managers, resource managers, functional managers, and project managers that work with or are considering the implementation of virtual teams. It is appropriate for any project stakeholder in any industry.

Participants Will Receive

- ♦ Comprehensive Student Guide
- ♦ Standard Project Management Templates in Electronic Format
- ♦ Certificate of Participation
- ♦ 4 PDUs or Contact Hours / .4 CEUs

What Previous Attendees Have Said:

“A timely seminar. I can apply many of these principles to my current projects.”
“Great instructor! I look forward to applying this with my external team members.”
“Good blend of lecture, discussion, and hands-on application.”

All Tanden LLC instructors are certified Project Management Professionals (PMP[®]) with many years of hands-on project leadership experience in a multitude of industries.

